

Date: January 29, 2021

2021 COVID-19 School Guidance Checklist

Name of Local Educational Agency or Equivalent:

Linns Valley-Poso Flat Union School District

Number of schools:

1

Enrollment:

14

Superintendent (or equivalent) Name:

Tammy Pritchard

Address:

158 White River Road

Phone Number:

661-536-8811

City

Glennville

Email:

tapritchard@linnsvalleyschooldistrict.org

Date of proposed reopening:

October 28, 2020

County:

Kern

Current Tier:

Purple

(please indicate Purple, Red, Orange or Yellow)

Type of LEA:

Elementary

Grade Level (check all that apply)

TK

2nd

5th

8th

11th

K

3rd

6th

9th

12th

1st

4th

7th

10^t

This form and any applicable attachments should be posted publicly on the website of the local educational agency (or equivalent) prior to reopening or if an LEA or equivalent has already opened for in-person instruction. For those in the Purple Tier, materials must additionally be submitted to your local health officer (LHO), local County Office of Education, and the State School Safety Team prior to reopening.

The email address for submission to the State School Safety for All Team for LEAs in Purple Tier is K12csp@cdph.ca.gov

LEAs or equivalent in Counties with a case rate $\geq 25/100,000$ individuals can submit materials but cannot re-open a school until the county is below 25 cases per 100,000 (adjusted rate) for 5 consecutive days.

For Local Educational Agencies (LEAs or equivalent) in ALL TIERS:

X I, Tammy Pritchard, post to the website of the local educational agency (or equivalent) the COVID Safety Plan, which consists of two elements: the **COVID-19 Prevention Program (CPP)**, pursuant to CalOSHA requirements, and this **CDPH COVID-19 Guidance Checklist** and accompanying documents, which satisfies requirements for the safe reopening of schools per CDPH [Guidance on Schools](#). For those seeking to open while in the Purple Tier, these plans have also been submitted to the local health officer (LHO) and the State School Safety Team.

I confirm that reopening plan(s) address the following, consistent with guidance from the California Department of Public Health and the local health department:

X **Stable group structures (where applicable):** How students and staff will be kept in stable groups with fixed membership that stay together for all activities (e.g., instruction, lunch, recess) and minimize/avoid contact with other groups or individuals who are not part of the stable group.

Students will remain in the same classroom and in the same cohort groups.

Please provide specific information regarding:

How many students and staff will be in each planned stable, group structure? (If planning more than one type of group, what is the minimum and maximum number of students and staff in the groups?)

Students will remain in the same classroom and in the same cohort groups, not to exceed 10 students per cohort and will stay together with their cohorts for recess and lunch (served in the classroom or outdoors). We have 2 classrooms so there will be two cohorts. The first cohort will have 6 students (grades TK-2nd) with 2 adults, and the second cohort (grades 3-8) will have 8 students with 2 adults. Under this plan, all students and staff will be kept at least 6 feet apart. Each student will be assigned a desk or work station, all desks will be 6 feet apart (marked by tape on the floor to ensure that spacing is maintained) and students will remain in that same desk or work station for at least the entire day.

If you have departmentalized classes, how will you organize staff and students in stable groups?

If you have electives, how will you prevent or minimize in-person contact for members of different stable groups?

X **Entrance, Egress, and Movement Within the School:** How movement of students, staff, and parents will be managed to avoid close contact and/or mixing of cohorts.

Signs promoting and reminding students and staff about social distancing, face coverings, and hygiene shall be posted in all classrooms, offices, and common areas. Social distancing markers 6 feet apart shall be placed outside classrooms and in areas students regularly congregate. Students will enter through the main entry and go directly to their separate cohort classrooms. In the event that more than one child at a time will be checking in at the entrance, children will wait their turn for entry by standing on a designated "X" marked on the pavement (marked at 6' intervals). Parents will stay in their cars during morning drop-off, and will not be

permitted to leave the drop-off area until given the go-ahead indicating that their student has passed the arrival temperature and symptom screening. Parents will also be asked to stay in their cars when arriving to pick up their child.

At the end of the school day, each class will be dismissed one by one, and cohorts will be escorted by staff to the student loading area and kept separate. Students will line up at least 6 feet apart by standing on a designated "X" marked on the pavement, and wait on their marking until their parent arrives for pick-up. Staff will remain present to ensure that students are remaining physically distant until parents arrive.

Classroom visitors will not be allowed at this time. Visitors are only allowed for business purposes and will be provided with appropriate PPE. Parents/guardians and family members may drop off items for students at the school office as necessary.

Face Coverings and Other Essential Protective Gear: How CDPH's face covering requirements will be and enforced for staff and students.satisfied

All staff and students will use face coverings in accordance with CDPH guidelines. Face masks will be worn at all times for all students and staff. Students in TK-2 who cannot correctly wear a mask (or if a perfect seal cannot be accomplished) will wear a face shield. Staff using face shields for pedagogical reasons will maintain 6 feet of physical distance at all times. Face coverings will be provided to staff and students who inadvertently fail to bring them to school to prevent unnecessary exclusions. LVUSD currently has 200 face shields, 1,630 cloth face masks, and 2,000 disposable face coverings in stock, and will keep face coverings stocked to ensure the safety of students and staff.

LVUSD will teach students and reinforce proper use of face coverings and students will be reminded not to touch the face covering and to wash their hands frequently. Information will be provided to all staff and families in the school community on proper use, removal, and washing of cloth face coverings.

According to CDPH guidance, people are exempted from the face coverings requirement if they are under age 2, have a medical or mental health condition or disability that would impede them from properly wearing or handling a mask, or when it would inhibit communication with a person who is hearing impaired. Students/staff who cannot wear a face covering due to a qualifying exemption will not be denied participation, but will be asked to wear a non-restrictive alternative, such as a face shield, as long as their condition permits it. LVUSD will exclude students from on-campus instruction if they are not exempt from wearing a face covering under CDPH guidance and refuse to wear one. Distance learning or other alternative educational opportunities will be provided for students who are excluded from campus.

X Health Screenings for Students and Staff: How students and staff will be screened for symptoms of COVID-19 and how ill students or staff will be separated from others and sent home immediately.

The symptoms of COVID 19 include the following:

- Fever or chills
- Cough
- Shortness of breath or difficulty breathing
- Chills
- Repeated shaking with chills
- Fatigue
- Muscle pain
- Headache
- Sore throat
- Congestion or runny nose

- Nausea or vomiting
- Diarrhea
- New loss of taste or smell

Screening at Home:

LVUSD is directing parents to perform daily symptom assessments and temperature checks on their students each morning before arriving at school. Parents will be advised that students with a temperature of 100.4 or more, students that are feeling sick and students exhibiting any flu-like symptoms will not be allowed to participate in oncampus instruction.

Screening at Entry/Drop-Off:

LVUSD will perform daily visual wellness and symptoms checks. All students and staff will (i) be actively screened for COVID-19 symptoms at entrance points; (ii) be required to wash their hands upon entering school campuses or vehicles; (iii) undergo a no-contact temperature check; and (iv) be asked questions regarding exposure.

Screening on Buses:

The bus driver will perform the daily visual wellness and symptom screening described above before students are allowed to board the school bus. Students with a temperature of 100.4 or greater will be directed to return home. If a parent is not at the bus stop, the bus driver will call the staff member on call to pick-up the student who will be taken home or to the isolation room on campus until the student’s parents/guardian can be reached. The school office will contact the student’s parents/guardians reporting the fever and notify them that the student is being transported home.

At any time, if a student exhibits symptoms while on school grounds, he/she will be immediately isolated in the designated isolation room and sent home. Anyone entering a designated isolation room will use appropriate PPE. The district has only one campus where the Resource Room will serve as the isolation room for confirmed positive cases, and Room 1 will serve as the isolation room for students with symptoms. Each isolation room can hold 8 students and staff while maintaining 6 feet physical distancing between them. Markers will be placed with tape on the ground where students’ chairs/desks will be to ensure proper distancing while the student is awaiting pickup/transport home. At any time, if a staff member exhibits symptoms while on school grounds, he/she will be asked to immediately leave campus.

X Healthy Hygiene Practices: The availability of handwashing stations and hand sanitizer, and how their safe and appropriate use will be promoted and incorporated into routines for staff and students.

Hand sanitizer and/or a hand washing station will be available for all students and staff to use while on campus, and all classrooms are equipped with sanitizing and washing stations. Hand sanitizer dispensers have been placed in all classrooms/facilities, including offices and other high traffic areas. All staff have been trained on and will follow proper hygiene practices while at work, and are prepared to teach, assist with and model this behavior for students. Posters issued by the Center for Disease Control and Prevention will be posted above all hand washing/sanitizing stations to assist students and staff with following proper hygiene protocols.

X Identification and Tracing of Contacts: Actions that staff will take when there is a confirmed case. Confirm that the school(s) have designated staff persons to support contact tracing, such as creation and submission of lists of exposed students and staff to the local health department and notification of exposed persons. Each school must designate a person for the local health department to contact about COVID-19.

A contact is defined as a person who is within 6 feet from a case for more than 15 minutes. Superintendent Tammy Pritchard will be the designated staff person to support contact tracing. The Superintendent will maintain communication systems that allow staff and families to self-report symptoms and receive prompt

notifications of exposures and closures. In the case of a student, teacher or staff member testing positive, the Superintendent will coordinate the documentation and tracking of possible exposure, immediately notify local health officials and notify staff and families in a prompt and responsible manner. Confidentiality will be maintained as required by HIPAA, FERPA and other federal and state laws related to privacy of educational and medical records. The Superintendent will follow direction from the local public health department regarding cases and contacts, and LVUSD will be prepared to close in-person instruction if deemed necessary

X **Physical Distancing:** How space and routines will be arranged to allow for physical distancing of students and staff.

With a small student population of just 14, LVUSD is easily able to meet CDC and CDPH physical distancing guidelines of 6 feet between students, teachers and staff. There will be markings on classroom floors to promote distancing or desks will be arranged in a way that minimizes face-to-face contact. The desks will not be rearranged to depart from the floor markings without approval from the Superintendent. Students will be encouraged to maintain physical distancing, as much as possible, on the playground.

The following additional safety measures will be implemented within the classrooms:

- Students will have individual supplies including clipboards, dry erase boards, glue sticks, scissors, pencils, markers etc. Some of these supplies will be brought in by the student and some will be provided by the school;
- Students will have individual work spaces;
- Spaces will be marked on the floor to help the children distance appropriately for morning circle, standing in line etc.;
- Students will be encouraged to work independently in class as much as practicable; and
- Any necessary group lessons will be given in small groups with appropriate distancing measures in place.

Please provide the planned maximum and minimum distance between students in classrooms.

Maximum: feet

Minimum feet

If this is less than 6 feet, please explain why it is not possible to maintain a minimum of at least 6 feet.

X **Staff Training and Family Education:** How staff will be trained and families will be educated on the application and enforcement of the plan.

LVUSD staff will be trained and educated on COVID-19 symptoms, disinfecting procedures, precautions, wearing of masks, etc., with email communications with articles, public health guidance issuance and informational staff meetings and discussions on the subject. Families will be provided with guidelines and information concerning face coverings, symptom checking, movement on campus, reporting illness and the guidelines for safety and hygiene. As guidelines and information continues to develop, families will be kept in the loop with information on steps and precautions that we, as a school and staff, are taking, as well expectations of parents who opt to send their students to campus. Staff will be monitored for compliance with COVID-19 precautions and guidance. All parents and staff will receive a link (linnsvalleyschooldistrict.org) or a

copy of this School Guidance Checklist and the LVUSD COVID-19 PREVENTION PROGRAM (CPP). The LVUSD Guidance Checklist and CPP are subject to change based on updates to CDPH and CDE guidance

Families will be trained and instructed to assist with the safe implementation of LVUSD's reopening guidelines under Guidance Checklist and CPP by doing the following:

- Providing a washable cloth mask for their child to wear, with a spare included in their backpack
- instruct children on the correct way to put on, wear, and remove their masks;
- Providing a clean mask daily for children who are wearing them;
- Providing a filled water bottle for their child daily;
- Washing their own hands and assisting in washing their child's hands before drop off. Parents are also encouraged to wash their hands prior to pick-up, and when they get home;
- Providing a bag or backpack for all personal items, e.g. lunch box, water bottle, etc. to be transported to and from school daily;
- Washing/cleaning personal items daily; and
- Making any necessary visits to the school office as brief as possible

X **Testing of Staff:** How school officials will ensure that students and staff who have symptoms of COVID-19 or have been exposed to someone with COVID-19 will be rapidly tested and what instructions they will be given while waiting for test results. Below, please describe any planned periodic asymptomatic staff testing cadence.

Staff asymptomatic testing cadence. Please note if testing cadence will differ by tier:

A testing site has been established within the district.

Purple Tier: Weekly asymptomatic testing will be conducted at each site in accordance with the CDPH Tier recommendations.

Red Tier: Bi-Weekly asymptomatic testing will be conducted at each site in accordance with the CDPH Tier recommendations.

CAL/OSHA testing standards will be followed in case of exposed cases and outbreak testing.

X **Testing of Students:** How school officials will ensure that students who have symptoms of COVID-19 or have been exposed to someone with COVID-19 will be rapidly tested and what instructions they will be given while waiting for test results. Below, please describe any planned periodic asymptomatic student testing cadence.

Planned student testing cadence. Please note if testing cadence will differ by tier:

A testing site has been established within the district.

Purple Tier: Weekly asymptomatic testing will be conducted at each site in accordance with the CDPH Tier recommendations.

Red Tier: Bi-Weekly asymptomatic testing will be conducted at each site in accordance with the CDPH Tier recommendations.

X **Identification and Reporting of Cases:** At all times, reporting of confirmed positive and suspected cases in students, staff and employees will be consistent with [Reporting Requirements](#).

Communication Plans: How the superintendent will communicate with students, staff, and parents about cases and exposures at the school, consistent with privacy requirements such as FERPA and HIPAA.

Consultation: (For schools not previously open) Please confirm consultation with the following groups

Previously Open

Labor Organization

Name of Organization(s) and Date(s) Consulted:

Name: Previously Open

Date:

Parent and Community Organizations

Name of Organization(s) and Date(s) Consulted:

Name: Previously Open

Date:

If no labor organization represents staff at the school, please describe the process for consultation with school staff:

For Local Educational Agencies (LEAs or equivalent) in PURPLE:

Local Health Officer Approval: The Local Health Officer, for (state County) Plan, cases Kern. County has certified and approved the CRP on this date: TBD. If more than 7 business days have passed since the submission without input from the LHO, the CRP shall be deemed approved.

Additional Resources:

[Guidance on Schools](#)

[Safe Schools for All Hub](#)